

# RETA

## *Real Estate Training Academy* Registration - Contact Information

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Last 4 digits of Social Security Number

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Course Name or Number

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Last Name

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Class Date

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First Name

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Visa/Master Card #

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Street No. & Name

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Expiration Date

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City

State

Zip Code

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Day Phone (xxx)xxx-xxx

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Evening Phone (xxx)xxx-xxx

Send check or money order to: RETA, 4284 E. Court Street, Burton, MI 48509.

The tuition and fees paid by the applicant shall be refunded if the applicant is rejected by the school before enrollment and no application fee will be charged. The entire application fee will be refunded within 30 days if the applicant is denied. All tuition and fees paid by the applicant shall be refunded if requested within 3 business days of signing a contract with the school. RETA reserves the right to cancel classes due to inclement weather or lack of adequate class size. Students will be reimbursed or given the opportunity to reschedule. Payment must be received 5 days prior to class date. Once a class begins there are no refunds. There is no charge to reschedule if RETA is notified 5 days before the beginning of class. All refunds shall be returned within 30 days.

**No checks are accepted at the door.**

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Student Signature

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Date

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Administrator

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Date